

BOOKING FORM - WSET COURSES

First name: _____

Surname: _____

Address: _____

Postcode: _____

City: _____

Country: _____

Personnummer/Id/passport: _____

Date of birth (year/mm/date): _____

Phone number: _____

Email: _____

Profession: _____

Please, indicate if you have any requirements for special additional access or educational needs as a result of a disability: _____

Please, select this option in case you are a wine professional or company and need a proforma invoice. If so, please, indicate:

Name of the company (if different from above): _____

Address (if different from above): _____

Postcode: _____

City: _____

Country: _____

Personnummer/vat-number: _____

Do you want to receive periodic news about our courses and activities?

YES, I CONSENT TO RECEIVING A PERIODIC EMAIL NEWSLETTER



WSET
APPROVED
PROGRAMME PROVIDER

WHICH WSET COURSE WOULD YOU LIKE TO ENROL?

WSET Level 2 Award in Wine - 10 995 SEK, VAT not included

Date of the course: _____

WSET Level 3 Award in Wine - 18 995 SEK, VAT not included

Date of the course: _____

The cost includes all study materials, wine samples, tuition and examination fee.

PAYMENT

Payment method:

- o Full payment via Klarna or by invoice upon registration to the course.
- o Monthly payment by invoice before the start of the course.

*Please email wset@thewinehub.se

International payments must be made in Swedish KR.

TERMS AND CONDITIONS

1. Your booking is not secured until payment is received – all invoices must be paid before the first day of your course. Spots will only be confirmed once payment is received by our bank or by Klarna, the payment receipt sent by email together with the booking form already filled by the student and confirmed to wset@thewinehub.se. Students will then receive a booking confirmation via email.

2. Once payment has been received and venue confirmed by The Wine Hub, the WSET study pack will be available for pick up at The Wine Hub's premises or sent by post when student's sending address outside of Stockholm. Please let us know your time of pickup at The Wine Hub premises by sending us an email to wset@thewinehub.se.

3. Students must provide personal information to receive the study pack and the final WSET certificate. Every change/update in the personal data must be communicated to The Wine Hub.

4. At The Wine Hub we strive to create an inclusive environment for all our students and will make any reasonable adjustments if you have any additional access or educational needs as a result of a disability. Requirements will be evaluated on an individual case basis.

Please, contact us at wset@thewinehub.se to discuss your needs together.



5. Cancellations

- a. Cancellations must be communicated via email to wset@thewinehub.se.
 - i. Cancellations received more than 4 weeks prior to course date will allow students to 100% refund of their chosen course.
 - ii. Cancellations received between 4 weeks prior and up to the day of the course start will not be entitled to any refund of their chosen course.

- b. At the time of cancellation, students must send back the study pack previously received in perfect conditions. Postage expenses will be paid by students. Students will be responsible for any damage to the study pack previously received. In case of damages to the study pack, students will be required to pay the total price of WSET study materials.

- c. Once the cancellation is confirmed and the study pack received by The Wine Hub, refund will be paid to students within 14 days.

6. Transfers

- a. Transfers of a chosen course to another made more than 4 weeks prior to course start date may be requested against a 350 SEK admin fee, plus the cost of any additional study materials which may be applicable. Transfers cannot be carried forward to the next academic year. If a confirmed course booking is cancelled during the month prior to the start of the course, or at any time after the start of the course, no refund or transfer of the course will be made.



- b. Examination dates are bounded to your chosen course. If students cannot attend the examination on the associated date of the chosen course, he/she must send a transfer request to an alternative date by sending an email to wset@thewinehub.com at least a month before the examination date. If an alternative exam date of another course of the same level has already been appointed by The Wine Hub, students may not be charged any administration fee.
- c. Transfer of a chosen course to another made between 4 weeks prior and up to the day of the course start date may be requested against a 750 SEK admin fee.
- d. The Wine Hub reserves the right either to change the date of a course or cancel a course if the minimum required number of students is not reached. Alternative dates will be notified 1 month prior to the planned start date of the original course. The enrolment fee that was already paid by the student will be transferred to the new course with no additional charge. In case the new dates are non convenient for students, the entire course fee will be refunded in full by The Wine Hub.
- e. Please note all transfers are subject to availability on alternative course/ examination dates.

7. No student is allowed to sit examination without having attended the related course.

8. On the day of the exam, students must provide an ID-card or passport with personal photograph. If not, students will not be allowed to sit the examination.

9. Students must read the course Specification available on our website under each course.



10. Re-sits:

- a. Students who have not passed the examination have the right to re-sit. The request must be sent by email to wset@thewinehub.se up to 15 work days before the new already planned exam date. The student will be required to pay the related exam fee for re-sits, which are:
 - Level 2 Award in Wines: 1500 SEK (VAT not included)
 - Level 3 Award in Wines:
 - 2500 SEK (both theory and tasting, VAT not included)
 - 1500 SEK (only theory, VAT not included)
 - 1000 SEK (only tasting, VAT not included)
- b. For Level 3 Award in Wine and Spirits, each failed part of the examination (theory or tasting) can be done independently.
- c. It is possible to plan an exam on a specific date but at a higher fee. Please, don't hesitate to get in contact with us for more information.
- d. If a candidate doesn't show up the day of the exam with no previous communication to The Wine Hub, the re-sit fee already paid will not be refunded. In case the candidate decides to re-sit an exam in the future, he will be asked to pay a new fee.

11. In case of serious circumstances (outside the candidate's control) preventing a candidate from either participating in the course or sitting the examination (i.e. personal illness, accident, bereavement), the candidate should notify The Wine Hub as soon as possible via email, bringing 3rd party evidence to support their request for cancellation/transfer to another course/examination date. The Wine Hub will endeavour to transfer the candidate to an alternative examination date at no extra cost. This does not apply to re-sit bookings.



IMPORTANT INFORMATION

1. The Wine Hub has the right to cancel or postpone a course either in event the minimum number of students is not reached or for logistics reasons. In these cases, the new dates will be communicated by email to students.
2. Students authorise The Wine Hub to pass their personal contact data to the Wine & Spirits Education Trust Awards in London in order to either prepare and send the certificates or get in contact. The personal data will not be shared with any other company/entity.
3. The Wine Hub recommends a moderate consumption of alcohol and invites all students enrolled onto its courses to spit the wines tasted during the tasting sections. The Wine Hub will not be responsible for any allergic reaction students might have during or soon after the course. Students who are under medical treatment or suffer from diseases which are incompatible with alcohol consumption, pregnant women and people under the legal age to consume alcohol in Sweden will not be allowed to sample any alcoholic beverages during their course. While this will not be a barrier to successfully completing the qualification for Level 2 Award, it will however be a necessity for Level 3 Award in Wine. In this case, they cannot participate in the wine course under any circumstances. The same rules will apply to candidates who choose not to taste alcohol for religious purposes or other reasons. Students must communicate to The Wine Hub any medical or physical incompatible circumstance before enrolling onto the courses and before the start of the course.
4. Students will be the only responsible party for any damage/harm caused either to themselves or to third parties because of an inappropriate use of the course material, including glasses and wines.



5. The Wine Hub will not be responsible in any case for the loss or damage to students' personal belongings either inside nor outside of the classroom.
6. The Wine Hub reserves the right to refuse and cancel students' enrolment without any right to refund in case of students' misbehaviour or physical and verbal aggression towards any of The Wine Hub employees, students and third parties.
7. At the time of enrolment, students accept that the information provided in the booking form and in the Terms and Conditions is correct and trustful.
8. At the time of enrolment, students confirm to have read our Privacy Policy available on www.thewinehub.se.
9. In case of false information, The Wine Hub reserves the right to cancel the enrolment.
10. By sending this booking form, the student accepts the terms and conditions described.

I HAVE READ AND AGREED WITH THE TERMS AND CONDITIONS
INDICATED IN THIS BOOKING FORM

DATE AND NAME _____

Please, save the form once filled and send it to wset@thewinehub.se



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